

# Memorandum

To : All Commissioners

Date :

From : Commission on Peace Officer Standards and Training

Subject: COMMISSION MEETING, June 5, 1965  
Newport Beach

## PROPOSED AGENDA

1. Call to order at 9:30 a.m.
2. Approval of Minutes - March 24, 1965  
Little River
3. Approval of Expense Claims
4. Certification of Schools
5. Intermediate and Advanced Certificates
6. Hearings
7. Federal Legislation
8. State Legislation
9. Financial Report
10. Miscellaneous Staff Reports
  - a. International Criminal Police Seminar
  - b. FBI National Academy
  - c. Field Representative's Report
  - d. Penalty Assessments
  - e. Basic Certificate
  - f. Commendation - Captain William D. Gore
11. Date and Location of Next Meeting
12. Commendation by the Peace Officers Association of the  
State of California
13. Adjournment

State of California  
Department of Justice

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

MINUTES  
June 5, 1965

Newport Beach

The meeting was called to order at 9:30 a.m. by Chairman Campen.  
A quorum was present:

HOWARD W. CAMPEN, Chairman  
ROBERT S. SEARES, Vice Chairman  
ROBERT T. ANDERSEN  
ALLEN B. COTTAR  
DAN KELSAY  
WILLIAM J. MC CANN  
THOMAS REDDIN  
JOHN P. KENNEY, Representing the  
Attorney General

Also Present:

CLINTON H. WRIGHT, Chief of Police,  
Fremont, Representing the Standards and  
Ethics Committee of the California Peace  
Officers Association  
WAYNE H. BORNHOFT, Chief of Police,  
Fullerton, Representing the Standards and  
Ethics Committee of the California Peace  
Officers Association  
JAMES GLAVAS, Chief of Police, Newport Beach  
ARTHUR MC KENZIE, Acting City Manager, Costa  
Mesa  
MRS. SHIRLEY SHEEHAN, Stenographer

Absent:

LOHN R. FICKLIN  
MARTIN C. MC DONNELL

Chairman Campen officially recognized Thomas Reddin of the Los Angeles Police Department and welcomed him as a member of the Commission. The Chairman also recognized Chief of Police Clinton H. Wright of Fremont representing the Standards and Ethics Committee of the California Peace Officers Association, and Wayne H. Bornhoft, Chief of Police, Fullerton, representing the Executive Committee of the same Association.

### APPROVAL OF MINUTES

Motion by Commissioner Andersen, seconded by Commissioner Seares, carried unanimously, that the Minutes of the March 24, 1965 meeting be approved as mailed to all Commissioners.

### APPROVAL OF EXPENSE CLAIMS

Motion by Commissioner Kenney, seconded by Commissioner Andersen, carried unanimously, that the following expense claims of the Executive Officer be approved:

March 31 through May 1	Imperial Valley, San Dimas, Pasadena, Los Angeles, Orange County	\$100.82
April 14, 15 & 16	Washington, D. C. (Travel paid by F.B.I.)	40.00
May 3 - 29	Oakland, San Jose, State- line, E. Lansing, Michigan	<u>180.68</u>
		\$321.50

### CERTIFICATION OF SCHOOLS

The pre-service police science courses presented at the following colleges were reviewed by the Executive Officer. It was recommended they be certified:

1. Los Angeles Valley College, at Van Nuys
2. College of Marin, at Kentfield

The following Basic Courses were reviewed by the Executive Officer and it was his recommendation that they be certified:

1. Sunnyvale Public Safety Officer Training School
2. Orange County Sheriffs' Training Academy

It was recommended that the following Supervisory Course be certified:

1. Foothill College Supervisory Course

Upon motion by Commissioner Andersen, seconded by Commissioner Kenney, it was recommended the above courses be certified. Carried unanimously.

## INTERMEDIATE AND ADVANCED CERTIFICATES

Chairman Campen requested the Executive Officer to give a brief review of the suggested changes in the proposed certificate program and added the opinion that he was confident the Commission would arrive at a satisfactory solution in a minimum of time. The Executive Officer very briefly reviewed the program and advised that Chiefs Wright and Bornhoft could reflect the opinions of the Peace Officers Association should it be required. The Chairman requested the Executive Officer to read a letter from Henry W. Kerr, President of Peace Officers Research Association of California, endorsing the certification program. The letter read in part: "The Executive Committee of PORAC strongly feels that there is a real and useful need for these certificates in California law enforcement and that the Commission on Peace Officer Standards and Training is the best qualified agency to issue the certificates."

The Executive Officer stated that the International Association of Chiefs of Police Education and Training Committee had endorsed the certification program during a recent meeting held at Michigan State University and had commended the Commission for pioneering this field.

It was also reported that the Standards Committee of the International Association of Police Professors had endorsed the concept of the California certification program.

A copy of the proposed specification as of the close of the March 24, 1965 Commission meeting can be found beginning with Page 11 of the Minutes of March 24, 1965. The following action was taken in revising, adding to, and deleting various sections of the proposed specification for Basic, Intermediate and Advanced Certificates as it existed at the last meeting.

### SECTION II. EDUCATION AND TRAINING POINTS.

Motion by Commissioner Seares, seconded by Commissioner Reddin, carried unanimously, that Paragraph A (Section II) read "one college unit shall equal one point".

Motion by Commissioner Seares, seconded by Commissioner McCann, carried unanimously, that Paragraph B (Section II) read "twenty classroom hours of police training approved by the Commission shall equal one point".

### SECTION IV. COLLEGE POLICE SCIENCE AND TRAINING REQUIREMENTS.

Motion by Commissioner Kenney, seconded by Commissioner Reddin, carried unanimously, that Paragraph A (Section IV) read "For the award of the Intermediate and Advanced Certificates, no less than 15 education and training points shall have been acquired in police training approved by

the Commission or acquired from police science subjects designated in a course leading to a degree in police science, law enforcement or criminology, as described in a catalog of a junior college, college or university, AND,"

Motion by Commissioner Andersen, seconded by Commissioner McCann, carried unanimously, that Paragraph B (Section IV) read: "It is also required that no less than 15 college units be completed. When more than 15 college units are claimed, technical vocational and professional subjects shall not exceed two-thirds of the total. "

#### VII. THE INTERMEDIATE CERTIFICATE.

Motion by Commissioner Kenney, seconded by Commissioner Andersen, unanimously carried, that Section VII read as follows:

"In addition to the requirements set forth in Section I, General Provisions, the following are required for the award of the Intermediate Certificate:

- A. Shall possess or be eligible to possess a Basic Certificate.
- B. Shall have acquired the following combinations of education and training points combined with the prescribed years of law enforcement experience, or, the college degree designated combined with the prescribed years of law enforcement experience:

Education and Training Points.....	30	60	90	Baccalaureate Degree
Years of Law Enforcement	&	&	&	&
Experience.....	8	6	4	2

#### VIII. THE ADVANCED CERTIFICATE.

Motion by Commissioner Seares, seconded by Commissioner Cottar, carried unanimously, that Section VIII, Paragraphs A and B read as follows:

"In addition to the requirements set forth in Section I, General Provisions, the following are required for the award of the Advanced Certificate:

- A. Shall possess or be eligible to possess the Intermediate Certificate.
- B. Shall have acquired the following combinations of education and training points combined with the prescribed years of law enforcement experience, or, the college degree designated combined with the prescribed years of law enforcement experience:

Education and Training Points...	60	90	Baccalaureate Degree	Masters Degree or Equivalent
Years of Law Enforcement Experience.....	& 12	& 9	& 6	& 4

Motion by Commissioner Andersen, seconded by Commissioner McCann, that Paragraph C of Section VIII read as follows:

"Until July 1, 1966, the Commission may award applications for and may thereafter award the Advanced Certificate to any person who in lieu of the requirements of Sections IV B, and VIII A and B, has acquired the following combinations of education and training points and years of law enforcement experience:

Education & Training Points.....	10	30
	&	&
Years of Law Enforcement Experience.....	20	15

The last five years of either of the above combinations shall have been at the supervisory level or higher. The minimum acceptable supervisory experience shall be at a level no less than that defined in Section 1001.(1) of the rules and regulations."

Following a discussion of the motion by the Commissioners, Chief Clint Wright, reporting for the Standards and Ethics Committee of the Peace Officers Association of the State of California, stated that his committee would endorse the motion in question.

The motion was carried unanimously.

Commissioner Kenney asked if certificates are available to retired personnel. It was pointed out that under the proposed specification as adopted, retired personnel would be precluded from receiving certificates under Section I, Paragraph E.

#### HEARINGS

Motion by Commissioner Andersen, seconded by Commissioner Kelsay, that hearings be held during the week of August 23, 1965, the specific date, time and place to be determined by the Executive Officer. The motion was amended to hold the Northern California hearings in the bay area. The motion was carried unanimously.

The question of whether or not a quorum was necessary at the public hearings was discussed and the Executive Officer was directed to determine the legal requirement.

#### FEDERAL LEGISLATION

The Executive Officer stated that copies of H. R. 6508, "The Law Enforcement Assistance Act of 1965" had been forwarded to all Commissioners on April 28. He further advised that the Commission had received requests for comments on the bill from the Governor's Office and U. S. Senator Philip Hart.

The Executive Officer stated that on his trip to Washington, D. C. in April he spent two days discussing federal legislation with members of the F. B. I., the U. S. Department of Justice and officials of the Department of Health, Education and Welfare. It was reported that all individuals contacted were confident that H. R. 6508 would pass as it was the President's bill.

The specific details of the bill, as well as the broad concept of federal legislation in the field of local law enforcement, was discussed. The question was asked if grants could be made to state agencies. It was stated that under H. R. 6508 grants can be made by the U. S. Attorney General to both public and private non-profit organizations. In addition to the proposed legislation, it was stated that the U. S. Department of Justice has announced they anticipate increasing their budget by \$10,000,000 to accelerate the F. B. I. National Academy from 200 graduates to 1200 per year.

It was reported that Senate Bill S. 1268, introduced by Senator Ted Kennedy, D., Massachusetts, would establish an Academy of Criminal Justice. It would provide for a four-year law school curriculum to train defense lawyers plus special courses in such fields as juvenile delinquency, administration of courts, prosecution, defense, sentencing, probation, parole, rehabilitation and other subjects relating to crime and delinquency. It would also provide graduate courses for police officials, social workers, probation officers, judges and prosecutors.

It was also reported that the California Department of Justice has submitted a project request for a grant of \$200,000 in the event H. R. 6508 becomes law, for the purpose of making a detailed study of the entire process of criminal justice in California.

Information was presented indicating that H.R. 6508 proposes to appropriate approximately \$10,000,000 the first year (1966) and \$20,000,000 to \$26,000,000 the second year.

After discussing various aspects of the federal legislation, the consensus of the Commission was to avoid taking a positive position on any particular federal bill; that the Executive Officer be directed to follow the progress of legislation through Congress and report to the Commission regularly with appropriate recommendations.

Motion by Commissioner Andersen, seconded by Commissioner Reddin, that H.R. 6508 and related bills be referred to the State Peace Officers Association and to the Peace Officer Research Association for study and action, carried unanimously.

It was pointed out by the Chairman that the above action did not preclude the Commission taking a more active position in respect to federal programs in the future.

#### STATE LEGISLATION

It was reported that an assembly bill designed to include marshals and constables in the POST program failed to clear the Criminal Procedures Committee. A progress report on Senate Bill 1358, Senator Petersen, concerning powers of officers outside their employing jurisdiction was made by the Executive Officer. Proposed amendments, if adopted, would require a jurisdiction to fully comply with POST standards if an officer was to function as a peace officer outside his employing jurisdiction.



# FINANCIAL REPORT

The Executive Officer requested that the following financial report be accepted for the Minutes:

## FINANCIAL REPORT PEACE OFFICERS' TRAINING FUND April 1965

### REVENUE

Training Fund Balance - December 31, 1964:	\$ 73,777.58	
Revenue - Accumulated	211,480.64	
Revenue - April 1965	<u>68,080.80</u>	\$353,339.02

### EXPENDITURES

Administrative Expense - Accumulated	\$ 16,434.98	
Administrative Expense - April	<u>9,783.83</u>	\$ 26,218.81

### ENCUMBRANCES

Applications for reimbursement - Accumulated	\$275,899.98	
Applications for reimbursement - April	<u>65,463.19</u>	\$341,363.17

TOTAL EXPENDITURES:		\$367,581.98
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NET BALANCE - April 30, 1965: (DEFICIT)		\$ 14,242.96 -
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## FINANCIAL REPORT ANALYSIS 1965 Period of Allocation

	<u>REVENUE</u>	<u>REIMBURSEMENTS ENCUMBERED</u>	<u>ADMINISTRATIVE EXPENSE</u>
January	\$ 68,657.01	\$ 69,073.79	\$ 5,464.50
February	71,862.68	132,925.43	5,762.52
March	70,960.95	73,900.76	5,207.96
April	68,080.80	65,463.19	9,783.83
	<u>\$279,561.44</u>	<u>\$341,363.17</u>	<u>\$ 26,218.81</u>

REVENUE COMPARISON

April 1964:

\$260,380.23

April 1965:

\$279,561.44

ENCUMBRANCE COMPARISON  
(Jurisdiction Reimbursement)

\$323,370.43

\$341,363.17

Motion by Commissioner Andersen to accept the financial report.  
Seconded by Commissioner Kelsay, carried unanimously.

MISCELLANEOUS STAFF REPORTS

INTERNATIONAL CRIMINAL POLICE SEMINAR

The Executive Officer advised the Commission that he was one of two persons nominated in the United States to attend the Interpol Symposium on police training colleges to be held in Paris, France from October 25 through October 28, 1965. Various Commissioners acknowledged that this was an honor for the State of California, the POST Program, and the Executive Officer. It was also remarked that while we are well versed with police training and educational systems within the United States, we might gain considerable knowledge from European systems. Motion by Commissioner Kenney, seconded by Commissioner Cottar, voted unanimously, that the Executive Officer attend the Symposium in Paris in October at Commission expense.

During the discussion that followed, the Executive Officer was also directed to visit such European police colleges and academies as may be deemed appropriate. The Executive Officer suggested that two days be spent in travel to and from Europe, four days at the Symposium, and possible four additional days to follow up on contacts made at the Symposium to visit specific sites. It was also reported that minimum costs would be approximately \$929.00.

Commissioner Andersen advised that he planned to tour the Scandinavian countries and central Europe at his own expense during the summer. Motion by Commissioner McCann, seconded by Commissioner Kenney, voted unanimously, that Commissioner Andersen be directed to visit as many police officials and police training facilities as may be deemed appropriate. The Executive Officer and Commissioner Kenney were requested to provide Commissioner Andersen with a list of officials.

FBI NATIONAL ACADEMY

The Executive Officer reported on his recent lecture before the 75th Session of the FBI National Academy in Washington, D. C. The instruction, covering the California and New York programs was allotted three hours and was given on April 12. All expenses were paid by the FBI. The trip also afforded an opportunity to discuss pending federal legislation at the U. S. Department of Justice and the Department of Health, Education and Welfare.

FIELD REPRESENTATIVE'S REPORT

The Executive Officer asked that the following report be received as a matter of record for the Minutes:

FIELD REPRESENTATIVE'S REPORT

June 5, 1965

	<u>PREVIOUSLY REPORTED</u>	<u>CURRENT REPORT: 3-24-65 TO 6-5-65</u>	<u>TOTAL</u>
<b>INSPECTIONS:</b>			
1. Total jurisdictions in which recruit inspections have been conducted	207	16	223
<b>LIAISON CALLS:</b>			
1. Calls on jurisdictions not in the program (no ordinance)	36	4	40
2. Advisory calls on jurisdictions in program (have ordinance)	23	4	27
<b>TOTALS:</b>	<u>266</u>	<u>24</u>	<u>290</u>

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**ADHERENCE TO STANDARDS:**

1. Jurisdictions inspected and adhere to standards	182
2. Jurisdictions inspected and do not adhere to standards. (scheduled for reinspection)	41
<b>TOTAL:</b>	<u>223</u>

The report reveals 41 jurisdictions are not adhering to all requirements of the regulations and have been scheduled for a re-visit. There are no great problems; however, the need for follow-up was noted. Commissioner Kelsay stated that the inspection and liaison calls throughout the State are very important and indicated a need for more staff.

Motion by Commissioner Reddin, seconded by Commissioner Cottar, voted unanimously, that the Field Representative's Report be received.

#### PENALTY ASSESSMENTS

During the meeting of March 24, 1965, the Executive Officer was directed to have cursory spot checks made periodically by the Field Representative during his visits to cities and counties to determine whether it appeared the penalty assessments were being collected by superior courts. It was reported that the Controller's Office is following through on checking superior courts and a specific example of a possible oversight in a Santa Clara County Superior Court was noted. In this case the matter was referred by POST to the Controller's Office and the latter followed through on the case.

#### BASIC CERTIFICATE

The Executive Officer reported that the Basic Certificate Program was proving highly popular and successful and that 5,323 certificates had been issued to date.

#### COMMENDATION - CAPTAIN WILLIAM D. GORE

Chairman Campen directed that an appropriate letter be prepared commending William D. Gore of the San Diego Police Department for his outstanding work and cooperation with the Commission in drafting a comprehensive examination covering all POST Basic Course subjects. The examination is divided into 10 sections, any combination of which can be used by the Commission staff in determining basic course equivalency in questionable cases.

#### DATE AND LOCATION OF NEXT MEETING

Motion by Commissioner Andersen, seconded by Commissioner Seares, carried unanimously, that the next meeting be held at Lake Tahoe on September 10.

#### COMMENDATION BY THE PEACE OFFICERS ASSOCIATION OF THE STATE OF CALIFORNIA

Chief Clinton Wright complimented the Commission for the many hours of work and deliberations that went into the proposed specifications for

the certification program. Chairman Campen responded that the Commission greatly appreciated the advisory work contributed by the Standards and Ethics Committee and the Education and Training Committee of the Peace Officers Association.

The meeting adjourned at 11:55 a.m.

Respectfully submitted,

  
GENE S. MUEHLEISEN  
Executive Officer